

**Water Quality Improvement JPA
Regular Board of Directors Meeting - Minutes
Wednesday, September 20, 2023 at 5:00 P.M.**

The regular meeting of the Board of Directors was called to order at 5:02 p.m. in the City Council Chambers of the City-County Building with 1st Chair Barry Malm presiding.

CALL TO ORDER

1. Roll Call of Members Agencies:

B&B Water District	1 st Chair, Barry Malm	Present
City of Dos Palos	2 nd Chair, Marcus Porter	Not Present
South Dos Palos Water District	Laverne Davis	Present
Midway Community Service District	Dora Campos	Present
Eastside Water Association	Joe Lopez	Present
North Dos Palos Water District	Allen Clark	Not Present

Others Present: Richard Martorello (Water Quality JPA Bookkeeper), Barbara Tucci (Water Quality JPA Secretary), Gabriel Delgado (Legal Counsel), Garth Pecchenino (JPA Engineer), Matilda Covarrubias, and Claudia Bautista.

2. ADDITIONS/DELETIONS TO THE AGENDA:

No additions/deletions

3. APPROVAL OF MINUTES:

The Board reviewed the minutes of the June 21, 2023 regular meeting. A motion was made by Director Davis seconded by Director Lopez. The Board unanimously approved the regular meeting minutes. The vote was as follows:

Ayes: Davis, Lopez, Malm, Campos,

Absent: Porter, Clark

Nays: None

Abstentions: None

4. APPROVAL OF WARRANTS:

The JPA's bookkeeper Richard Martorello presented the members of the Board with an updated warrant list representing April 2023 through August 2023. Martorello explained that the format of the warrant report was to align past paid warrants with the quarterly report presentation as well as present pending warrants to the Board. Martorello presented the warrants from April 2023 (12 items; \$ 8,065.68) May (12 items; \$18,954.67), June (7 items; \$16,761.15), July (13 items; \$199,721.16), and August (11 items; \$ 18,594.23) No warrant list was available for September at the time of the meeting. The report is included in the meeting packet.

On a motion from Director Campos with a second by Director Lopez, the Board unanimously approved payment of the warrants. The vote on the motion was as follows:

Ayes: Campos, Lopez, Malm, Davis,
Absent: Porter, Clark
Nays: None
Abstentions: None

5. CHANGES IN CAPACITY:

No changes in capacity- Sean Pinkston to present an update capacity review

6. PUBLIC FORUM

There were a couple of residents that would like to be notified regarding future JPA meeting, JPA Secretary said that she would email agendas going forward.

7. OLD BUSINESS:

A. Update on Construction of Water Treatment Facility

JPA Engineer Garth Pecchinino reported that the project received bids from two company's W.M. Lyles Inc. and Clark Brothers Inc. W.M. Lyles was the lower bidder at \$35,444.090.00. The City is currently working with the State Water Board for approval of final funding to start the project.

B. Board to Review and provide Direction Regarding O & M Agreement

Legal Counsel Delgado reported to the Board that he has reviewed the O & M Agreement and asked for direction on updating the O & M Agreement with the City. Delgado reported that he will reach out to the City of Dos Palos legal Counsel to update the agreement to conform with the current practices.

8. NEW BUSINESS:

A. Board to Adopt Resolution for JPA Investment Policy

Legal Counsel Delgado presented a resolution adopting an updated JPA Investment Policy, noting that it is a requirement for Audit purpose. Delgado summarized that the minor revisions from the previous adoption. On the motion by Director Lopez, with a second by Director Davis, the Board unanimously accepted the motion and adopted the resolution with the vote as follows:

Ayes: Lopez, Davis, Malm, Campos
Absent: Porter, Clark
Nays: None
Abstentions: None

B. Board to Consider Resolution Naming Authorized Signers at WestAmerica Bank

A motion was made to authorize Secretary Tucci, Director Malm and Porter to become authorized signers at WestAmerica Bank by Director Campos with a second by Director Lopez giving direction to proceed. The Board unanimously accepted the motion and adopted the resolution with the vote as follows:

Ayes: Campos, Lopez, Davis, Malm,

Absent: Porter, Clark

Nays: None

Abstentions: None

C. JPA Financial Report 2022/2023 Q4

JPA Bookkeeper Richard Martorello presented the 2022/2023 Q4 quarterly financial report to the Board for the period ending June, 2023 to March 31, 2023. On motion of Director Campos with a second by Director Lopez, the Board unanimously accepted the motion with the vote as follows:

Ayes: Campos, Lopez, Malm, Davis

Absent: Porter, Clark

Nays: None

Abstentions: None

9. STAFF REPORT

Review of Transmission Pipeline

JPA Engineer Garth Pecchinino reported that the transmission pipeline was installed in 1990 placing the facility at 30 years plus years of service. The facility is approximately 20 miles of 20 inch steel pipe line; 40 Air/Vacuum vents, three (3) canal crossings and various control valves. Working with the Utilities Director for the City they will go through the pipeline route and determine the amount of work that will be necessary to review and check the facility for necessary maintenance work and the condition of the pipeline at the canal crossing along the condition of the Air/Vacuum valves. Pecchinino will bring cost estimate to the Board at the next meeting.

10. ADJOURNMENT

On motion of Director Lopez seconded by Director Campos the meeting was adjourned at 6:27 p.m.

The next regularly scheduled Board of Directors meeting is scheduled on December 13, 2023 at 5:00 p.m.

Respectfully submitted,

Barbara Tucci

WQJPA Secretary