

**WATER QUALITY IMPROVEMENT JPA
Regular Board of Directors Meeting
Wednesday, March 20, 2024 at 5:00 PM**

MINUTES

The regular meeting of the Board of Directors was called to order at 5:05 PM in the City Council Chambers of the City-County Building with 1st Chair Barry Malm presiding.

CALL TO ORDER

1. Roll Call of Members Agencies:

B&B Water District	1 st Chair, Barry Malm	Present
City of Dos Palos	2 nd Chair, Marcus Porter	Present
Eastside Water Association	Joe Lopez	Present
Midway Community Service District	Dora Campos	Present
North Dos Palos Water District	Allen Clark	Present
South Dos Palos Water District	Laverne Davis	Present

Others Present: Richard Martorello (Water Quality JPA Bookkeeper), Barbara Tucci (Water Quality JPA Secretary), Gabriel Delgado (Legal Counsel), Garth Pecchenino (JPA Engineer), and Members of the Public.

2. ADDITIONS/DELETIONS TO THE AGENDA:

Addition of item **8C Board to Consider Adopting Hardship Resolution Regarding Internet Website**

3. APPROVAL OF MINUTES:

The Board reviewed the minutes of the December 13, 2023 regular meeting. A motion was made by Director Campos seconded by Director Lopez. The Board unanimously approved the regular meeting minutes as presented. The vote on the motion was as follows:

Ayes: Campos, Clark, Lopez, Malm, Porter

Nays: Davis

Absent: None

Abstentions: None

4. APPROVAL OF WARRANTS:

The JPA's bookkeeper Richard Martorello presented the members of the Board with an updated warrant list representing October 2023 through February 2024. Martorello explained that the presented format of the warrant report was to align past paid quarter warrants with the quarterly report presentation as well as present pending warrants to the Board.

Martorello presented the warrants from Oct. 2023 (15 items; \$33,496.91), Nov. 2023 (6 items; \$10,275.67), Dec. 2023 (9 items; \$16,621.50), Jan. 2024 (19 items; \$41,761.13), and Feb.

2024 (12 items; \$11,846.02). No warrant list was available for March at the time of the meeting. The report is included in the meeting packet.

On a motion from Director Campos with a second by Director Clark, the Board unanimously approved payment of the warrants. The vote on the motion was as follows:

Ayes: Campos, Clark, Davis, Lopez, Malm, Porter

Nays: None

Absent: None

Abstentions: None

5. CHANGES IN CAPACITY:

No changes in capacity.

6. PUBLIC FORUM

No public forum comment.

7. OLD BUSINESS:

A. Update on Construction of Water Treatment Facility

JPA Engineer Garth Pecchinino reported grading of the yard has started for equipment on Monday March 18. Backwash tank and lift station depth to be adjusted from 15 feet to 2 or 3 feet. Generator is about 16 months out for the project. Current timeline is 18 to 24 months.

B. Update Regarding O & M Agreement

Legal Counsel Delgado reported to the Board on preparing an update to the agreement to be consistent with current practices. The County may become involved with signatures for B&B Water District and Eastside Water Association. When ready, will route draft document between attorneys and member agencies.

C. Update on Amendment to JPA Agreement

Legal Counsel Delgado reported to the Board he is working with the City Attorney on the JPA agreement and is hoping to present a document at the June meeting.

D. Update on License Agreement with Panoche Water District

Legal Counsel Gabriel Delgado reported to the Board the Panoche License has been updated. The original agreement was 1999. Panoche wishes to construct a second line connection source to support 60 connections and an increase from 50 gpm to 200+ gpm. Meanwhile, JPA Engineer Pecchenino is reviewing the Panoche plan.

Legal Counsel Delgado continued by stating the JPA will retain ownership and can cancel (terminate with a 30-day notice) the agreement. The agreement is potentially defined with a 15-year term. There may be a shut-off of a couple hours when connecting. The intent is moving Panoche water through the JPA line and the second line will require new construction.

8. NEW BUSINESS:

A. JPA Financial Report 2023/2024 Q2

JPA Bookkeeper Richard Martorello presented the 2023/2024 quarterly financial report to the Board for the period ending October 1, 2023 to December 31, 2023.

As the JPA does not have an interest bearing account with WestAmerica Bank, what is the required minimum amount needed to maintain its account?

It was asked if copies of invoices could be included with the warrant list as part of the packet. This began the conversation of creating an Ad Hoc review committee for monthly warrants. It was understood bill payments are done around the second Thursday of each month. Board members Davis, Malm, and Porter express an interest in being members of said committee. The committee's purpose would be to review and approve JPA warrants before the warrants are paid by the City.

On a motion from Director Campos with a second by Director Porter, the Board unanimously approved the creation of an Ad Hoc Warrant Review Committee with the intent of approving JPA warrant payments. The vote on the motion was as follows:

Ayes: Campos, Clark, Davis, Lopez, Malm, Porter

Absent: None

Nays: None

Abstentions: None

The discussion then returned to the quarterly financial report. On a motion from Director Davis with a second by Director Porter, the Board unanimously accepted the financial report. The vote on the motion was as follows:

Ayes: Campos, Clark, Davis, Lopez, Malm, Porter

Nays: None

Absent: None

Abstentions: None

B. Board to Consider Authorizing Execution of Administrative Services Agreement with Midway Community Service District

Director Porter expressed his concern and stated he would like to avoid a conflict of interest. As part of the discussion, JPA Secretary Barbara Tucci resigned as Board Secretary, effective as of April 1. After a brief discussion, it was decided to table this item to the next meeting.

C. Board to Consider Adopting Hardship Resolution Regarding Internet Website

Legal Counsel Delgado reported to the Board that an update renewal needed to be done for claiming hardship for website resolution; this would protect the JPA from having to create a website at this time. Board reviewed resolution and agreed to accept and sign the resolution.

It was asked if it was possible to review potential vendors to assist in the creation of a JPA website. Streamline.com was suggested as a potential vendor as they offer a web platform for special districts. Could a vendor quote be available for the June meeting?

On the motion from Director Campos with a second by Director Clark, the Board unanimously approved the Resolution Claiming a Hardship Pursuant to Government code Section 53087.8 preventing the Water Quality JPA from establishing or maintaining an internet website. The vote on the motion was as follows:

Ayes: Campos, Clark, Davis, Lopez, Malm, Porter

Absent: None

Nays: None

Abstentions: None

9. STAFF REPORTS:

A. Form 700s

The Political Reform Act requires the filing officials to complete an annual Form 700 - Statement of Economic Interests. Completed forms are due to be filed no later than April 1, 2024.

10. REPORTS PURSUANT TO GOVERNMENT CODE SECTION 54954.2(A)(2):

No items to report at this time.

11. ADJOURNMENT:

The meeting was adjourned at 6:45 p.m.

Regularly scheduled Board of Directors meetings through the end of 2024 are

- Wednesday, June 19, 2024 at 5:00 PM
- Wednesday, Sept. 18, 2024 at 5:00 PM
- Wednesday, Dec. 11, 2024 at 5:00 PM

Respectfully submitted,
Richard Martorello
Acting Recording Secretary